





Increasing the enrolment of adult learners Polish experience and the best practices

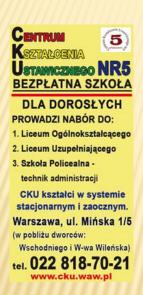
Recruitment - advertisement

Informing about our school through:

- -advertisments and commercials
- -internet websides
- -leaflets, articles about school
- -students who recommend it to their acquaintances

These actions are organised in order to get into school educational offer as many people as possible

Recruitment – advertisement, commercial

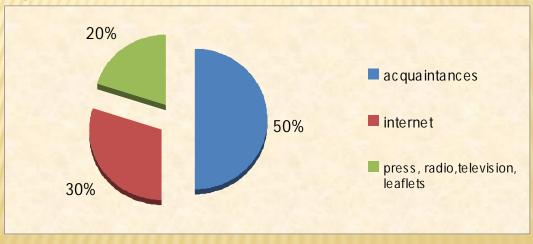


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Recruitment - questionnaire

According to the questionnaires carried out among CKU nr 5 students: 50% find out about our school from their acquantances, 30% through the internet, 20% from mass-medias and leaflets advertising our school and educational subjects



School enrolment

An applicant:

- -decides about an educational subject by oneself
- -hands in the documents in the secretary's office (an application, a prior school report)
- -attaches an opinion from a guidance service about some disabilities (if he\she has any)

School enrolement

- An applicant:
- * chooses a form of education: full-time studies or extramural and adapts the time of learning to the job and family responsibilities. In the full-time form of studies the classes are three times a week: in the morning or in the afternoon and in the extramural form: on Friday, Saturday and Sunday
- School recruitment is organised twice o year and we are up-to-date with the extracurricular courses
- * Non-accepted applicants are guided and counselled

After the enrolment – school forms

School forms are followed by the external exams:

- middle school final exams
- secondary school final exams
- Vocational school final exams

After the enrolement

A student gets a support from:

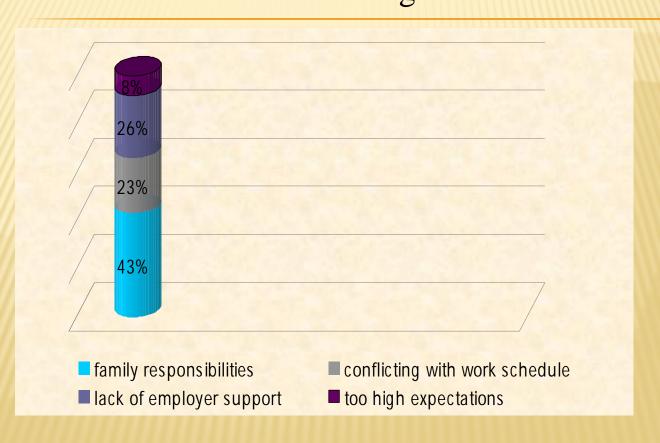
- Qualified teachers (higher and pedagogical education)
- educator, psychologist and job consultant
- ART trainer
- At his\her disposal are:
- teaching aids with the internet access,
 Moodle
- Multimedia Informational Centre

After the enrolment – extracurricular courses

CKU organises some extracurricular courses. In our offer we have:

- Operating a cash register course
- Designing websides course
- Sanitary instalment course
- Small gastronomy course
- Waiter course
- Flower composition course
- Secretary course
- Extracurricular courses are followed by the internal exams. After passing these exams the students get a certificate

The obstacles in finishing the studies



Students' age

