

SUPPORTING THE ENGAGEMENT AND PARTICIPATION PROJECT MEETING MEMO

Place: Espoo, Finland

Date: 24th - 26th September, 2009

Host Institution: Omnia Adult Education Centre

PARTICIPANTS:

Partner institution 1 (coordinator & host institution): Omnia Adult Education Centre: Mr Mika Heino, Ms Pirjo Salervo and Ms Sirje Hassinen

Partner institution 2: Centrum Kształcenia Ustawicznego nr 5: Mr Marcin Rzewuski and Mr Stanisław Skarżyński

Partner institution 3: The Cyprus Institute of Marketing: Mr Yangos Hadjiyannis.

Partner institution 4: Haapsalu Vocational Education Centre: Ms Triin Laasi and Ms Aile Nõupuu

Partner institution 5: Secundaria I° grado "Rocco Caminiti": Ms Caterina Interdonato and Ms Orsola Cama

Partner institution 6: CEPA Nalón: Ms Beatriz Alonso and Ms Milagros Alonso

Partner institution 7: CEED, The Centre for Employment and Enterprise Development: Ms Hazel Brittan, Mr Edson Maburutse and Mr Patrick Nyakunengwa

PLAN OF ACTIVITIES

| DATE | TIME | PROGRAMME | VENUE | REMARKS |
|---|---------------|--|--|---|
| Thursday, 24 th September 2009 | 8.45 - 8.50 | Walk from the hotel to school | | Pick up from the hotel at 8.45 Mika |
| | 9.00 - 12.30 | Welcome words and start of the seminar Supporting the engagement and participation – workshops Group 1 – Ms Pirjo Salervo Group 2 – Ms Sirje Hassinen Group 3 – Mika | Omnia Lakelankatu 226 (231, 309) | Principal Ms Sirkka Wiman Mika Refreshments during the workshops |
| | 12.30 - 13.15 | Lunch | Omnia Lakelankatu student's lunch restaurant | Our treat |
| | 13.30 - 15.30 | Walk around the campus in Espoo center Lakelankatu – laboratory, teaching kitchen, bar classroom Lehtimäentie – hairdressing- and beautician classrooms Kirkkokatu – landscape construction, wood processing, the office of international affairs | | Mika |
| | 15.30 - 16.30 | Summary of the workshops Afternoon coffee during the meeting | Omnia Kirkkokatu 3017 | Mika Our treat |
| | 16.30 - 16.50 | Walk to the hotel through the Espoo Cathedral church park | | |
| | 17.15 | Departure from the hotel | | Minibus 15 €/person |
| | 17.30 - 20.30 | Evening activity in Nuuksio national park Please be prepared to walk in the woods (walking/trekking shoes, windproof and warm clothes) | Haukkalampi, Nuuksio natural park, Espoo | App. 22 €/person. The evening programme by Ms Inkeri Pekkala and Ms Katja Vuorenjuuri, |

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| | | | | students of tourism activities in Omnia Adult Education Centre (Competence test) |
| | 20.30 - 20.45 | Back to the hotel | | |
| | 20.45 - | Free time | A possibility to check the nightlife in Espoo/Helsinki | |

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| Friday, 25 th September 2009 | 8.00 - 8.30 | Walk from the hotel to Lehtimäentie | Hotel | Pick up from the hotel at 8.00 Mika |
| | 8.30 - 12.00 | Pedagogical Seminar of Omnia Adult Education Center Motivating learning environments A short introduction of the project and partners to the staff of Omnia Adult Education Centre Social media as a learning environment in adult education Morning coffee during the seminar | Omnia Lehtimäentie Auditorium | Development manager Ms Riitta Sairanen Ms Katri Aaltonen, lecturer from HAMK – University of Applied Sciences Mika and all partners Mervi Jansson, lecturer from Omnia Adult Education Center Our treat |
| | 12.00 - 12.30 | Walk to Lakelankatu | | |
| | 12.30 - 13.15 | Lunch in the student's lunch restaurant | Omnia Lakelankatu | Our treat |
| | 13.15 - 13.30 | Walk to the train station | | |
| | 13.30 - 14.00 | Train to Helsinki | Espoon keskus train station – Helsinki Central Railway Station | Train from Espoo to Helsinki 4 €/person |
| | 14.00 - 15.30 | Walking tour in Helsinki city centre | Helsinki | By foot, guided by Ms Gabi Werner, a student of tourism activities in Omnia Adult Education Centre (Competence test) |
| | 15.30 - 16.30 | Workshop – planning the future | Helsinki, Eteläranta 10 | |
| | 16.30 - 19.00 | Free time | Helsinki / Espoo | A possibility to do some shopping in Helsinki or to relax at the hotel Train from Helsinki to Espoo 4 €/person |
| 19.00 - | Farewell dinner Be prepared – Mika has planned something special for you 😊! | Omnia Lakelankatu 0170 | 20 €/person | |

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| Saturday, 26 th September 2009 | | Departure | Helsinki-Vantaa Airport | Taxi to the airport Airport Taxi with pre order about 20 €/person |
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Memo of the meeting

After welcoming all the participants to the meeting, Mika told about the program and the structure for the meeting.

The workshop was divided into two sections. The first section concentrated on the supporting of engagement and participation. The topic was handled in each participating institution before the workshop by different means and a presentation was made from the results. These presentations that can be found in Moodle platform were a base for the work in Espoo. The participants were divided into three groups each focusing on the same topic (Supporting the engagement and participation) but from a different point of view. One group handled the topic from students' perspective, while the second group considered what were teachers' aspects on the topic. The third group's point of view was that of institute's. The work of the workgroups was very fruitful. Each of the three groups presented their work as a mind map and a short written description to the whole consortium. These descriptions will be placed in the handbook.

The second part of the workshop was a pedagogical seminar held for both the project participants and the entire staff of Omnia Adult Education Centre. The presenters in this seminar were Ms Katri Aaltonen from HAMK University of Applied Sciences and Ms Mervi Jansson from Omnia. Mika also presented briefly the project and the partners introduced themselves.

Ms Aaltonen talked about optimal learning environments and Ms Jansson about social media and the adult learner. Both presentations can be found in Moodle platform.

We also had discussions about the handbook: how it should look like, what it should contain and who will put it together. These ideas were formed into a list of guidelines. This list can also be found in Moodle.

Beside the work related workshops we also had some social activities in Espoo. These activities involved some students and staff of Omnia Adult Education Centre.

On the first evening we went to Nuuksio National Park where two students from the Tourism section had prepared some activities. The traditional Finnish game "Mölkky" was a big success. The students also prepared some food by the campfire.

On the second day one student from the Tourism section took the consortium sightseeing in Helsinki city centre showing some of the major attractions. The second evening was spent in the school building where Mika had arranged a special activity for the whole group. Everyone got an 'UVAL' apron and instructions on how to give their contribution to the farewell dinner. Some cookery students of the Adult Education Centre together with their teacher Bruno Stalder directed the project group in the kitchen and in no time at all we were having a wonderful dinner.